



YFSC Policies for Approved Coaches

1. New coaches must be approved by the Board of Directors before they may teach at club sessions. Coaches listed on the current website are already approved. A coach who is not currently listed but was approved in the past may request that their “approved” status be honored by notifying the Coaches Committee chair.
2. Coaches teaching LTSUSA group lessons must be registered as LTSUSA Instructors and have completed the background check and the LTSUSA Certification Course for the current year.
3. All coaches who wish to teach private lessons must present a copy each year of their coaches’ personal liability insurance naming the Yale Figure Skating Club, Inc. and Yale University as additionally insured. Coverage must meet the minimum requirements of Yale University. In addition, all coaches 18 or over and teaching private lessons must comply with the coaches registration requirement with USFS. Coaches are expected to comply with current USFS Continuing Education Requirements (CER).
4. The Session Chair/Board of Directors reserve the right to limit the number of coaches teaching during any session.
5. Coaches may be on the ice, without charge, only while teaching or partnering a paying skater, or for a short warm-up, or while interacting with skaters during the last 20 minutes of a Learn to Skate USA (Basic Skills) session.
6. Lessons must be in keeping with the nature of the session, and instruction must be at the level of the session.
7. Coaches must show preference for teaching club members over guests.
8. Coaches who bring guest skaters to Practice Ice are expected to introduce them to the general ice rules and procedures as outlined in the YFSC brochure online. They must ensure that the guest is already a member of USFSA or LTSUSA.
9. Private lessons:
 - Private lessons during YFSC Learn-to-Skate USA sessions are for those enrolled in the session.
 - Only approved coaches and registered guest coaches are allowed to teach private lessons during Practice Ice.
 - All financial matters and scheduling must be between the coach and the student.

10. Coaches are assigned to teach group lessons according to what the Coaches Committee determines is in the best interest of members.
11. Coaches must notify the Program Director as soon as they become aware that they cannot attend their scheduled group teaching assignment. Coaches may arrange for a substitute with approval from the Program Director.
12. Coaches are expected to adhere to ethical conduct practices among themselves outlined in the PSA Code of Ethics and to encourage observance of all club rules and regulations. The following are included in the PSA Code of Ethics:
- Coaches shall at all times exercise the greatest care and discretion in their relationship with other coaches, pupils and pupils of other coaches.
 - They shall recognize and respect the rights of skaters to seek instruction or take lessons from coaches of their choice.
 - Coaches shall dress neatly and in a clean and appropriate manner, as is becoming a member of this profession.
 - They shall be ever mindful of the influence they exercise over their pupils and this trust should never be abused.
13. Coaches are expected to be reliable in carrying out their responsibilities, for example, to be on the ice in time for group or private lessons.
14. If questions arise concerning any YFSC Board of Directors' policy or activity, coaches should feel free to contact persons on the Coaches' Committee or the Club President, Nancy Brittingham.

Coaches Committee: Mary Lee, Chair
 Nancy Brittingham
 John Cain
 Nancy Harrington
 Ditas Villanueva

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